

(1) Activity		Tudor Games						Risk assessment carried out by?		Schools Services staff			Date	December 2011		Reference																																							
(2) Task		(3) Hazard		(4) People		(5) Controls				(6) Residual Risk				(7) Action																																									
What is the Task? (list the Main Tasks, Break down the Activity)		What are the Hazards?		Tick ✓ who is possibly at risk?		What control measures are already in place?				Implemented & Maintained By Who?		S (Severity) x L (Likelihood) = R (Risk)		Risk Rating VL L M H		What further actions/controls are needed?		By who? By when?																																					
<p>Workshops led by museum team: The games that Tudor children played.</p> <p>Usual Location: The building from Lavant (map ref. M7) or Winkhurst modern hall (map ref. B2).</p> <p>Also part of life on a Tudor farmstead all day winter workshop.</p>		<p>Handling toys that children are unused to. E.g. children could fall off wooden stilts.</p> <p>Slip / trip on uneven floor surfaces.</p> <p>Bruising from handling wooden objects incorrectly.</p> <p>When the weather allows, we play outside near the Museum mill pond. Children should always be kept away from the edge of this area.</p>		<p><b>OPERATOR</b></p> <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s)		<p>Museum 'Important Information for Group Leaders' document issued with booking.</p> <p>Safety briefing at start of session.</p> <p>Children are constantly supervised by an adult at all times.</p> <p>Regular checks of condition of wooden toys and games.</p> <p>First aid kit in building and first aider on site at all times.</p>				<p>Museum staff and workshop leaders.</p>		3		3		9		<p>L</p> <p>L</p> <p>L</p> <p>VL</p>		<p>Vigilance required from adults within group.</p> <p>Teachers should warn children about the pond following on from Museum 'important information for group leaders' document.</p>		<p>Museum staff and workshop leaders.</p>																																	
				<p><b>TEAM</b></p> <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s) <input checked="" type="checkbox"/> Child > 12 <18								3		3		9																																							
				<p><b>BYSTANDER</b></p> <input type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input type="checkbox"/> Tutor(s) <input type="checkbox"/> Site Guest(s) <input type="checkbox"/> Child > 12 <18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70								2		4		8																																							
				<p><b>VISITOR</b></p> <input type="checkbox"/> General Public <input type="checkbox"/> Child > 12 <18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70								4		2		4																																							
				<p><b>Estimated No of People Involved</b></p> <p>15</p>																																																			
				<b>Reviewed By</b>								LH		<b>Date</b>		16.12.14								<b>Reviewed By</b>		LH		<b>Date</b>		31.7.15		<b>Reviewed By</b>		NT		<b>Date</b>		21.11.16		<b>Reviewed By</b>		NT		<b>Date</b>		23.11.17		<b>Reviewed By</b>		NT		<b>Date</b>		18.1.19	
				<b>Reviewed By</b>								LH		<b>Date</b>		31.1.20								<b>Reviewed By</b>				<b>Date</b>				<b>Reviewed By</b>				<b>Date</b>				<b>Reviewed By</b>				<b>Date</b>											

Very Low (VL)					Low (L)					Medium (M)					High(H)				
1	2	3	4	5	6	8	9	10	12					15	16	20	25		
Trivial					Tolerable					Moderate with Review					Substantial – Stop work/ Implement controls				

Severity	
1	Trivial (eg discomfort, slight bruising, self help recovery or no business interruption)
2	Minor (eg small cut, abrasion, basic first aid needed or minor downtime of activity)
3	Moderate (eg sprain, strain, incapacitation, hospital/doctor visit > 3 days or down time of activity > 3 days)
4	Serious (eg fracture, hospitalization >24hrs, incapacitated >4 wks or down time of activity for > 4 weeks)
5	Fatal (single or multiple death or Improvement or Prohibition Notice issued)

X

Likelihood	
1	Remote (no record of an injury, activity rarely takes place, no possible contact)
2	Unlikely (occurs rarely if ever, activity takes place annually or bi annually, unlikely contact)
3	Possible (could occur, but uncommon, activity takes place monthly, possible contact)
4	Likely (recurrent but not frequent, activity takes place weekly, minimum supervision, likely contact)
5	Very Likely (occurs frequently, activity takes place daily, no supervision, no guarding, no PPE, open hazard)