

(1) Activity	Health and medicine through the ages							Risk assessment carried out by?	Schools Services staff			Date	August 14		Reference						
													SS14-h								
(2) Task	(3) Hazard		(4) People		(5) Controls			(6) Residual Risk				(7) Action									
What is the Task? (list the Main Tasks, Break down the Activity)	What are the Hazards?		Tick ✓ who is possibly at risk?		What control measures are already in place?			S (Severity) x L (Likelihood) =			Risk Rating V L L M H	What further actions/controls are needed?		By who? By when?							
								R (Risk)													
								(S) 1-5	(L) 1-5	(R) 1-25											
<p>Health and medicine through the ages workshop incl.: Inside session learning about health and medicine; a walk across the Museum site to see herbs etc. and the investigation of a building.</p> <p><i>All workshops are designed to be led by the Museum team but teachers/school supervisors remain responsible for their pupils at all times during their visit.</i></p>	Trips and slips outside or inside a building.		OPERATOR <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s)		Museum 'Important Information for Group Leaders' document issued with booking.			Museum staff and workshop leaders.	3	4	12	M		Constant vigilance required from all adults. Some of the utensils will only be used by the leader, but the pupils must be supervised to ensure they understand and follow this instruction. We rely on teachers to let us know which child in a group has any allergies.		Museum staff and workshop leaders.					
	Ingestion of substances.		TEAM <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s) <input checked="" type="checkbox"/> Child > 12 <18		Safety briefing at start of session.				3	2	6	L									
	Crushing fingers when using the pestle & mortar.		BYSTANDER <input type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input type="checkbox"/> Tutor(s)		Children are constantly supervised by an adult.				4	1	4	VL									
	Allergic reaction to substances.		<input type="checkbox"/> Site Guest(s) <input type="checkbox"/> Child > 12 <18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70		First aid kit in the building and first aider on site at all times.				4	3	12	M									
	Livestock bites/contamination through faeces. Also possible animal urine contamination on stored crops.		VISITOR <input type="checkbox"/> General Public <input type="checkbox"/> Child > 12 <18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70		Proper hand washing facilities are recommended and nearby.				4	3	12	M									
	Going into a building that may have open fires and/or candles burning - burns and smoke inhalation.		Estimated No of People Involved 15		HSE advice sheet on visiting open farms sent with booking																
	Reviewed By	LH	Date	31.7.15	Reviewed By	NT	Date		18.11.16	Reviewed By	NT	Date	23.11.17					Reviewed By	NT	Date	18.1.19
	Reviewed By	LH	Date	31.1.20	Reviewed By		Date			Reviewed By		Date						Reviewed By		Date	

Very Low (VL)					Low (L)					Medium (M)			High(H)			
1	2	3	4	5	6	8	9	10	12			15	16	20	25	
Trivial					Tolerable					Moderate with Review			Substantial – Stop work/ Implement controls			

Severity	
1	Trivial (eg discomfort, slight bruising, self help recovery or no business interruption)
2	Minor (eg small cut, abrasion, basic first aid needed or minor downtime of activity)
3	Moderate (eg sprain, strain, incapacitation, hospital/doctor visit > 3 days or down time of activity > 3 days)
4	Serious (eg fracture, hospitalization >24hrs, incapacitated >4 wks or down time of activity for > 4 weeks)
5	Fatal (single or multiple death or Improvement or Prohibition Notice issued)

Likelihood	
1	Remote (no record of an injury, activity rarely takes place, no possible contact)
2	Unlikely (occurs rarely if ever, activity takes place annually or bi annually, unlikely contact)
3	Possible (could occur, but uncommon, activity takes place monthly, possible contact)
4	Likely (recurrent but not frequent, activity takes place weekly, minimum supervision, likely contact)
5	Very Likely (occurs frequently, activity takes place daily, no supervision, no guarding, no PPE, open hazard)