

(1) Activity		Farming Workshop					Risk assessment carried out by?		Schools Services staff			Date	December 2011		Reference														
(2) Task		(3) Hazard		(4) People		(5) Controls				(6) Residual Risk			(7) Action																
What is the Task? (list the Main Tasks, Break down the Activity)		What are the Hazards?		Tick ✓ who is possibly at risk?		What control measures are already in place?				Implemented & Maintained By Who?	S (Severity) x L (Likelihood) = R (Risk)			Risk Rating VL L MH	What further actions/controls are needed?		By who? By when?												
											(S) 1-5	(L) 1-5	(R) 1-25																
Medieval farming (meet near Pendean Farmhouse, map ref. R5) Tudor farming (meet at Cowfold Barn, map ref. B3,) behind Bayleaf Farmstead)		Trips and slips outside or inside a building. Livestock – bite/peck or contamination through faeces. Also possible animal urine contamination on stored crops. Being hit by the flail when someone is using it or another farming tool. Bruises or cuts. May go into house with open fire in main hall - burns and smoke inhalation.		OPERATOR <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s)		Museum 'Important Information for Group Leaders' document issued with booking.				Museum staff and workshop leaders.	3	4	12	M	Identifying children that are unlikely to follow safety restrictions and removing them if necessary.														
				TEAM <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s) <input checked="" type="checkbox"/> Child > 12 <18		Safety briefing at start of session. Children are constantly supervised by an adult, especially when flailing and winnowing.					4	3	12	M						Safety precautions are given before use of the flail. Teachers should ensure that all children wash their hands with warm water and soap in the nearby facilities after the session.									
				BYSTANDER <input type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input type="checkbox"/> Tutor(s) <input type="checkbox"/> Site Guest(s) <input type="checkbox"/> Child > 12 <18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70		First aider on site at all times. Only one child using the flail at a time when it is deemed that there is enough space to safely do so.					3	3	9	L															
				VISITOR <input type="checkbox"/> General Public <input type="checkbox"/> Child > 12 <18 <input checked="" type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70		Regular visits from pest control. Proper hand washing facilities are recommended and nearby.					4	3	12	M															
				Estimated No of People Involved 15 max		HSE advice sheet on visiting open farms sent with booking.																							
				Reviewed By		LH	Date	28.7.14	Reviewed By		LH	Date	31.8.15	Reviewed By		NT	Date	18.11.16	Reviewed By		NT	Date	23.11.17	Reviewed By		NT	Date	17.1.19	
				Reviewed By		LH	Date	31.1.20	Reviewed By			Date		Reviewed By			Date		Reviewed By			Date		Reviewed By			Date		

Very Low (VL)					Low (L)					Medium (M)			High(H)			
1	2	3	4	5	6	8	9	10	12			15	16	20	25	
Trivial					Tolerable					Moderate with Review			Substantial – Stop work/ Implement controls			

Severity	
1	Trivial (eg discomfort, slight bruising, self help recovery or no business interruption)
2	Minor (eg small cut, abrasion, basic first aid needed or minor downtime of activity)
3	Moderate (eg sprain, strain, incapacitation, hospital/doctor visit > 3 days or down time of activity > 3 days)
4	Serious (eg fracture, hospitalization >24hrs, incapacitated >4 wks or down time of activity for > 4 weeks)
5	Fatal (single or multiple death or Improvement or Prohibition Notice issued)

X

Likelihood	
1	Remote (no record of an injury, activity rarely takes place, no possible contact)
2	Unlikely (occurs rarely if ever, activity takes place annually or bi annually, unlikely contact)
3	Possible (could occur, but uncommon, activity takes place monthly, possible contact)
4	Likely (recurrent but not frequent, activity takes place weekly, minimum supervision, likely contact)
5	Very Likely (occurs frequently, activity takes place daily, no supervision, no guarding, no PPE, open hazard)