

(1) Activity	Textiles		Risk assessment carried out by?	Schools Services team	Date	December 2011	Reference			
							SS11-i			
(2) Task	(3) Hazard	(4) People	(5) Controls		(6) Residual Risk			(7) Action		
What is the Task? (list the Main Tasks, Break down the Activity)	What are the Hazards?	Tick ✓ who is possibly at risk?	What control measures are already in place?	Implemented & Maintained By Who?	S (Severity) x L (Likelihood) = R (Risk)			Risk Rating VL L M H	What further actions/controls are needed?	By who? By when?
					(S) 1-5	(L) 1-5	(R) 1-25			
Tudor textiles schools workshop. Location: Bayleaf Farmstead (map ref. B1). Also part of life on a Tudor and Medieval farmstead all day winter workshop.	Sharp pins on carders.	OPERATOR <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s)	Museum 'Important Information for Group Leaders' document issued with booking.	Museum staff and workshop leaders.	2	4	8	L	Drop spindles are used instead of the spinning wheel.	Museum staff and workshop leaders.
	Sharp point on spinning wheel.	TEAM <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s)	Safety briefing at start of session.		2	1	2	VL	Wool is easier to handle when it is raw due to lanolin content. It is the teacher's responsibility to ensure children wash hands after the session.	
	Contamination from raw fleece.	<input checked="" type="checkbox"/> Child > 12 < 18	Children are constantly supervised by an adult.		3	3	9	L		
	Dermatological reaction to raw fleece.	BYSTANDER <input type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input type="checkbox"/> Tutor(s) <input type="checkbox"/> Site Guest(s) <input type="checkbox"/> Child > 12 < 18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70	First aider on site at all times.		2	3	6	L	Do not handle raw fleece if you are pregnant.	
	Slip / trip on uneven floor or steep staircase.	<input type="checkbox"/> General Public <input type="checkbox"/> Child > 12 < 18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70	Spinning wheel is not used.		3	3	9	L	Fires tended by experienced volunteers will produce flames and heat, not smoke.	
	Open fire in main hall - burns and smoke inhalation. Candles are sometimes lit.	<input type="checkbox"/> General Public <input type="checkbox"/> Child > 12 < 18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70	Reminder to wash hands properly (with warm water and soap) in nearby hand washing facilities.		4	3	12	M	Teachers should take their children to wash their hands after the session in the nearby facilities.	
		Estimated No of People Involved 15 max	Open fire is supervised by a museum volunteer at all times. Fire extinguisher in main hall. Candles in appropriate holders.							

Reviewed By	LH	Date	16.12.13	Reviewed By	LH	Date	31.7.15	Reviewed By	NT	Date	21.11.16	Reviewed By	NT	Date	23.11.17	Reviewed By	LH	Date	18.1.19
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Very Low (VL)					Low (L)				Medium (M)			High(H)			
1	2	3	4	5	6	8	9	10	12			15	16	20	25
Trivial					Tolerable				Moderate with Review			Substantial – Stop work/ Implement controls			

Severity	
1	Trivial (eg discomfort, slight bruising, self help recovery or no business interruption)
2	Minor (eg small cut, abrasion, basic first aid needed or minor downtime of activity)
3	Moderate (eg sprain, strain, incapacitation, hospital/doctor visit > 3 days or down time of activity > 3 days)
4	Serious (eg fracture, hospitalization >24hrs, incapacitated >4 wks or down time of activity for > 4 weeks)
5	Fatal (single or multiple death or Improvement or Prohibition Notice issued)

X

Likelihood	
1	Remote (no record of an injury, activity rarely takes place, no possible contact)
2	Unlikely (occurs rarely if ever, activity takes place annually or bi annually, unlikely contact)
3	Possible (could occur, but uncommon, activity takes place monthly, possible contact)
4	Likely (recurrent but not frequent, activity takes place weekly, minimum supervision, likely contact)
5	Very Likely (occurs frequently, activity takes place daily, no supervision, no guarding, no PPE, open hazard)