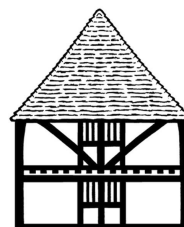


Course Booking Form

Please print, complete and post back to the address opposite together with your course fee, for the attention of Diana Rowsell, Head of Learning. Cheques should be made payable to "Weald & Downland Open Air Museum"

Please telephone 01243 811931 to check availability or if you have any queries regarding the completion of this form.



**WEALD &
DOWNLAND
OPEN AIR
MUSEUM**

Singleton, Chichester, W Sussex PO18 0EU
01243 811348 www.wealddown.co.uk

Name of course

Date of course Course fee

No of places required

Name(s) of participants:

Is this a gift?

Yes No

Your name Tel No.

Your address

.....

..... Postcode

Payment Details

I enclose a cheque for £ **Or** I wish to pay by credit or debit card:

Cardholder name

Type of card Visa MasterCard Switch/Maestro Other (please state)

Card number Expiry Date

Start date/Issue No (Switch/Maestro only)

Security number (last three digits on signature strip on reverse of card)

Signature

Is the card billing address the same as the address provided above? Yes No

If no, please provide billing address in the space below.

Please note: If paying with a debit or credit card please post the form to us, do not use email or fax. We will make every effort to keep your information secure. If you have concerns over security you are advised to pay by cheque.

E-Mail Would you like to receive course news and information by email? Yes No , if yes please add your

email address

Terms and conditions of booking

Changes to published course information

Details of courses are correct at the time of publication, but the Museum reserves the right to make any necessary changes to the programme. Students booked on affected courses will be notified at the earliest opportunity.

Payment for courses

Course places must be paid for at the time of booking. Your place is not secure until paid for in full.

Cancellation of course by the Museum

If your course is cancelled by the Museum, you may either

- use your fee towards the cost of another course
- have a credit for any course fees paid towards a future course
- have a full refund of any course fees paid

Cancellation of booking by student

If you have to cancel your booking, please inform the Museum office as soon as possible by telephone and confirm in writing or by email.

If you cancel your booking more than four weeks before the course start date, all fees paid will be refunded, or you may use your fee towards an alternative course.

If you cancel your booking less than four weeks before the course start date, fees paid will not be refunded unless the course was full and your place can be re-sold.